

**SHRI VISHWAKARMA SKILL UNIVERSITY,
DUDHOLA, PALWAL**
**FORMAT FOR INVITING QUOTATIONS (Limited Quotations
Basis)/TENDERS**

SVSU/2025/P&S/NIQ/E1531/164 _____ **Dated: 09.06.2025**

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/
authorized dealers/suppliers/re-sellers for the items detailed below:

| Sr. No. | Particulars | Qty | Rate |
|---------|---|--------|------|
| 1 | Ivory Sheet A4 -210 GSM contain 100 sheet per packet | 20 pkt | |

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **19.06.2025** (date) by **05:00** PM (time) in the office of **ASSISTANT REGISTRAR, P&S BRANCH, 1ST FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The following charges and terms may be spelt out in your offer clearly:
 - i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
 - ii. GST applicable.
 - iii. Payment terms.
 - iv. Delivery period.
 - v. Guarantee/Warranty period.
 - vi. After-sales service.
 - vii. Installation charges, if any.
 - viii. Validity period of the quotation.
 - ix. Bank Draft charges, if any.
 - x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
 - xi. SVSU reserves the right to cancel the NIQ at any stage.

Asstt. Registrar
P & S, SVSU

Specifications: -

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|---------|--|--------|------|
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|------|--------|--|
| | 20 pkt | Ivory Sheet A4 -210 GSM contain 100 sheet per packet |